

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT

HELD January 16th, 2025

A public meeting of the Congress Fire District was convened at 1:00 p.m. on January 16th, 2025, at the Congress Fire District Office. The following matters were discussed, considered, and decided at the meeting:

1. Call to Order: The meeting was called to Order at 5:00 p.m.
2. Roll Call:
 - a. With the addition of new members to the board, we needed to restructure our leadership. A call was made to appoint the Chair of the Board, and it was unanimously agreed that Brandi Bridges should continue in this role. Reginald MacDonald was also unanimously appointed as the Clerk of the Board. Jane Summers and George Wickholm are appointed as board members. Additionally, we still have one open position on the board.
 - b. The following Congress Fire District Board members were present at the meeting: Brandi Bridges, Chair, who conferenced in; Reginald MacDonald, Clerk; Jane Summers, and George Wickholm, members. Fire Chief Bryan Smith, Deputy Chief Anthony Smith, and Secretary/Treasurer Kaitlyn Brinkley were also present. Also present were Captain Grantham, Captain Rodriguez and FF/EMT Vince Rodriguez.
3. Approval of Minutes: The minutes of the meeting of November 21, 2024, were reviewed. Reggie made a motion to approve the minutes, and George seconded the motion. All were in favor; the minutes were approved.
4. Approval of Financial Reports: Financial reports for the months of November and December 2024 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, Country Treasure Monthly Warrant Statement with Reconciliation, and County Treasure Monthly Capital Reserve Statement with Reconciliation were reviewed. Brandi motioned to approve the financial reports for November and December 2024; Reggie seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chief's Report: The Grant period has now opened up; we have written a few Grants for new vehicles, a Type 6 and a Water Tender, along with a grant for gear and the Safer grant to cover personnel costs. A state grant was also applied for a new water tender. A regional grant was completed for radios and a heart monitor.
There are classes currently going on to complete wildland refreshers. We are also the following department on the list to go out on a Wildland assignment. The Type 3 that we received from the state is currently with the mechanics, and they are talking to the state about getting it painted, whether it's having us paint it and getting reimbursed from the state or just having them paint it themselves.

A 20-foot Conex has been donated to the station, which we will use as an equipment room; we are still working on the washer/dryer and getting the extractor.

The Fire Academy has completed the course; they have all passed the class and graduated and are just awaiting the state's results. The Paramedic course will be completed in May, and the next will be in September. FF/EMT Eddie Munoz has just completed his paramedic program, and once he passes his course, we will work on staffing the trucks with the proper equipment.

PRCC Dispatch aims to take over dispatch responsibilities between March and July 1st at the latest.

7. Old Business: Susan from Regier Carr and Monroe called to discuss the final draft of the FY 23/24 Audit. No discrepancies or internal issues were found, and a final report will be submitted to the County.
8. New Business: None.
9. No Executive Session required.
10. Call to the Public.
11. Adjournment: The next regular meeting is Thursday, February 20th, 2025, at 1:00 p.m. Reggie moved that this meeting be adjourned, which was seconded by George. The meeting was adjourned at 1:43 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____