

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT
HELD September 18, 2023

A public meeting of the Congress Fire District was convened at 7:00 p.m. September 18, 2023, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 7:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: Jim Sparks, Chairman of the Board – conferenced in. Steve Holloman, Clerk of the Board, and Reggie MacDonald, member. Also, present Fire Chief Virgil Sutor, Secretary/Treasurer Kaitlyn Brinkley. FF/EMTs Vince Rodriguez, Ashley Hernandez and Vince Rodriguez III.
3. Approval of Minutes: The minutes of the meeting of August 21, 2023 were reviewed. Jim made a motion to approve the minutes and Steve seconded the motion. All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of August 2023 consisting of, County Treasurer Monthly Warrant Statement, and County Treasurer Monthly Capital Reserve Statement. Motion was made by Steve to approve the financial reports for the month of August 2023; Reggie seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chief's Report:
 - a. The Power Hawk is back after being refurbished; we are missing an arm for it but they are sending the replacement. They will be coming in to complete a demonstration once Peoples Valley receives theirs as well.
 - b. On Tuesday the 12th the Chief attended a Fire District Consolidation Meeting in Skull Valley, the main areas discussed was the Skull Valley area and how they can get more coverage in their area since they are a Volunteer Department. Other districts attended the meeting as well to help give insight on ways to offer support.
7. Old Business:
 - a. The Audit for FY 22/23 is in full swing, we are still waiting on the payroll samples and disbursements from the County, all other documentation has been submitted. Another update will be provided next month.
8. New Business: None.

- 9. An Executive session will be held on Wednesday October 4th, 2023 pursuant to Personnel Matters. Motion was made by Jim to hold an Executive session on October 4th, Steve seconded; all in favor.

- 10. Call to the Public: None.

- 11. Adjournment: Next regular meeting is October 16, 2023 at 7:00 p.m. Motion was made by Jane that this meeting be adjourned; seconded by Steve; meeting adjourned at 7:25 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____