

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT

HELD May 15th, 2023

A public meeting of the Congress Fire District was convened at 7:00 p.m. on May 15th, 2023 at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 7:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting; Jim Sparks, Chairman.; Clerk of Board, Steve Holloman was absent; Board Member, Reggie MacDonald conferenced in. Also present; Fire Chief Virgil Suitor Jr. and Secretary/Treasurer Kaitlyn Brinkley. FF/EMTs Vince Rodriguez, Ashley Hernandez and Vincent Rodriguez III.
3. Approval of Minutes: The minutes of the meeting of April 17, 2023 were reviewed. Jim made a motion to approve the minutes; Reggie seconded the motion; All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of April 2023 - consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, County Treasure Monthly Warrant Statement with Reconciliation, and County Treasure Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Jim to approve the financial reports for the month of April 2023; Reggie seconded; all in favor; financial reports are approved.
5. Correspondence: The Resolution for the Fire Recovery Mitigation rates was reviewed and discussed. Jim made a motion to approve the Resolution, Reggie seconded. All in favor.
6. Fire Chief's Report:
 - a. Last month AZ AirNet came to us wanting to set up a tower on the property to help increase the WIFI connections in the area. A meeting was set up Monday afternoon to discuss their plans. They would like to put up a 40-foot tower and run a meter and power to it, they will cover the monthly expenses for the power as well as reach out to the county for permits. Instead of trenching a path from the front of the station to the back, the Chief mentioned they can run wires through the ceiling in the station. A red light will be placed at the top of the tower as well for helicopters to see as they are going by the station.
 - b. Chief has reached out to the Radio guy that we use 3x now in regards to pricing on a battery back-up and new radios. We have not heard back yet and are considering finding someone new.

- c. There was a Structure Fire Monday the 8th, which destroyed the house. We had the command truck, Engines 1 and 2 with 5 personnel on scene, as well an agency assist from Wickenburg Fire.

- 7. Old Business: The Tentative budget was submitted to the county with the changes requested in last months meeting. We should have the FDAT back to us by the end of the month in order to finalize the budget process.

- 8. New Business: We received a statement from the AZ Department of Revenue, Kaitlyn contacted them to figure out what the statement was in regards to but she was not an authorized contact to speak with. It was decided that we needed to complete a Business Account update form to authorize Kaitlyn to deal with State tax withholding info. The form was completed and signed by Mr. Sparks, Chairman of the Board.

- 9. No Executive Session required.

- 10. Call to the Public: None.

- 11. Adjournment: Next regular meeting is Monday June 20th, 2022 at 7:00 p.m. Motion was made by Jane that this meeting be adjourned; seconded by Steve; meeting adjourned at 7:15 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____