

MINUTES OF MEETING  
OF THE CONGRESS FIRE DISTRICT  
HELD March 21, 2022

A public meeting of the Congress Fire District was convened at 7:00 p.m. on March 21, 2022, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to order at 7:03 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: Jim Sparks, Chairman of the Board, Steve Holloman, Clerk of the Board, and Jane Summers, member. Also present were Fire Chief Virgil Sutor, Secretary/Treasurer Kaitlyn Brinkley, firefighter/EMTs Vince Rodriguez, Ashley Hernandez and Brian Landaverde.
3. Approval of Minutes: The minutes of the meeting of February 28, 2022 were reviewed. Steve made a motion to approve the minutes and Jim seconded the motion. All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of February 2022 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction list, County Treasurer Monthly Warrant Statement with Reconciliation, and County Treasurer Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Jane to approve the financial reports for the month of February 2022; Steve seconded; all in favor; financial reports are approved.
5. Correspondence: None
6. Fire Chiefs Report:
  - a. Engine 2 repairs were completed and the Engine is now back in service. Chief's truck is still having issues starting so he will reach out to try and get it in the shop.
  - b. The Reserves have started to dwindle off causing us to be short staffed on some weekends. Chief has decided to change up the shifts to 3-man. That would make the part times full time and we would only need reserves Saturday/Sunday, which would make it a 4-man crew.
7. Old Business: None.
8. New Business:
  - a. The Letter notifying the County Elections department was reviewed and discussed and will be continued for discussion during April's Board Meeting.
  - b. Discussion on the time change for the meeting was undetermined and will be a topic of discussion at the April meeting.
  - c. Due to Presumptive Cancer bill in the legislation passing, workers compensation insurance will require to have a rate increase. Some members may experience an increase some may

decrease in rates. Congress Fire is unsure of what our rates will be, the topic will be discussed more at April's Board Meeting.

9. Executive Session: None

10. Call to the Public. None

11. Adjournment: Next regular meeting: Monday, April 18, 2022. Jim made a motion to adjourn the meeting: seconded by Steve; all in favor, meeting is adjourned at 7:41 p.m.

Congress Fire District Governing Board

Secretary \_\_\_\_\_

Approved: \_\_\_\_\_