

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT
HELD March 21, 2022

A public meeting of the Congress Fire District was convened at 7:00 p.m. on March 21, 2022, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to order at 7:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: Jim Sparks, Chairman of the Board, Steve Holloman, Clerk of the Board, and Jane Summers, member. Also present were Fire Chief Virgil Sutor, Secretary/Treasurer Kaitlyn Brinkley, firefighter/EMTs Vince Rodriguez.
3. Approval of Minutes: The minutes of the meeting of February 27, 2023 were reviewed. Steve made a motion to approve the minutes and Jane seconded the motion. All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of February 2023 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction list, County Treasurer Monthly Warrant Statement with Reconciliation, and County Treasurer Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Steve to approve the financial reports for the month of February 2023; Jane seconded; all in favor; financial reports are approved.
5. Correspondence: Fire Recovery USA have increased the Mitigation rates for fire billing, Jim made a motion to approve the rates and Steve seconded. I will inform Fire Recovery to continue the process.
6. Fire Chiefs Report:
 - a. On April 13th an insurance adjuster will be here to do an evaluation of the Department/Town for our ISO rating.
 - b. All trucks have been running good with no issues.
 - c. The poker run is on April 1st this year, shirts have been ordered, door prizes are continued to be donated.
 - d. On Monday afternoon a wildland refresher course was offered here, there were about 25 in attendance.
7. Old Business: A memorandum was sent from the county regarding the FY 23/24 Budget, the tentative budget is due by May 12 in order to get our FDAT by May 26th.
8. New Business: None.

9. Executive Session: None

10. Call to the Public. None

11. Adjournment: Next regular meeting: Monday, April 18, 2022. Jim made a motion to adjourn the meeting; seconded by Steve; all in favor, meeting is adjourned at 7:41 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____