

MINUTES OF MEETING  
OF THE CONGRESS FIRE DISTRICT

HELD January 23<sup>rd</sup>, 2024

A public meeting of the Congress Fire District was convened at 5:00 p.m. on January 23<sup>rd</sup>, 2024 at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 5:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: Jim Sparks Chairman of the Board and Steve Holloman, Clerk of the Board and Reggie MacDonalad, member was present at the meeting. Also, present Fire Chief Virgil Sutor and Secretary/Treasurer Kaitlyn Brinkley.
3. Approval of Minutes: The minutes of the meeting of December 18<sup>th</sup>, 2023 were reviewed. Reggie made a motion to approve the minutes and Jim seconded the motion. All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of December 2023 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, Country Treasure Monthly Warrant Statement with Reconciliation, and County Treasure Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Jim to approve the financial reports for the month of December 2023; Steve seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chief's Report:
  - a. Engine 1 repairs were completed on sight at Kenworth, we did notice that the valve is still leaking. Instead of paying the rates down at Kenworth we will check into Desert Diesel and see if they can repair the leak.
  - b. FC 1 was towed to Jones ford to have the injectors and batter replaced. The injectors were under warranty so all that was owed was the tow fee and battery replacement.
7. Old Business: Susan from Regier Carr and Monroe called in to discuss the final draft from the FY 22/23 Audit. No discrepancies or internal issues were found, a final report will be submitted to the County.
8. New Business:
  - a. Member of the Board Reggie placed his resignation in on January 9<sup>th</sup>, it was discussed and requested that Reggie resend his resignation as the Board Chairman and Board Clerk would like him to remain apart of the board. After discussion, Mr. MacDonald agreed to remain a member of the board.
  - b. Clerk of the Board Mr. Holloman submitted a letter of notification for resignation to the Board for our March meeting, he has been a member of the board for the past 10 years and is ready

to retire. He will consider rescinding the letter but for the time being it will be held in place to find a possible replacement for the remainder of his term.

9. No Executive Session required.
10. Call to the Public; 8 members of the community took the time out of their day to attend the monthly board meeting to address their concerns of the future merger with Williamson Valley Fire District. Some questions addressed at the meeting were; Would anything change with the dispatch and phone system? Answer: "Yes and no, the district will be apart of Rural Metro dispatch system. You will still be able call the Department emergency number and it will ring directly to Rural Metro." "Will it interfere with response time and will medical calls stop?" Answer: "No, response times will still be quick and immediate, Medical calls will be continued." "Where are we at currently and when will this happen?" Answer: "The merger will not take in effect until the Chief retires, currently we are in the planning stages and discussing the contracts and agreements for when the time comes."
11. Adjournment: Next regular meeting is Monday February 26<sup>th</sup>, 2024 at 5:00 p.m. Motion was made by Jim that this meeting be adjourned; seconded by Steve; meeting adjourned at 5:55 p.m.

Congress Fire District Governing Board

Secretary \_\_\_\_\_

Approved: \_\_\_\_\_