

MINUTES OF MEETING  
OF THE CONGRESS FIRE DISTRICT  
HELD February 22, 2016

A public meeting of the Congress Fire District was convened at 7:00 p.m. on February 22, 2016, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 7:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: John Burke, Chairman of the Board, Steve Holloman, Clerk of the Board, and Jack Adrian, Member. Also present were Fire Chief Virgil Sutor, Secretary/Treasurer Evelyn Houston and firefighters/EMTs Jason Hershberger, James Armstrong, Ashley Hernandez and Jake Moder.
3. Approval of Minutes:
  - a. The minutes of the meeting held January 25, 2016 were reviewed; no questions. Steve made a motion for approval; John seconded; all in favor. Minutes are approved.
  - b. The minutes for a Special Meeting held on Friday, February 19, 2016 were reviewed; no questions. Steve made a motion for approval; Jack seconded; all in favor. Minutes are approved.
4. Approval of Financial Reports:
  - a. Financial reports for the month of January 2016 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, County Treasurer Monthly Warrant Statement with Reconciliation, and County Treasurer Monthly Capital Reserve Statement with Reconciliation were reviewed.
  - b. Motion was made by Jack to approve the financial reports for the month of January 2016; Steve seconded; all in favor; financial reports are approved.
5. Correspondence: Correspondence received Yavapai County Assessor regarding 2016 Assessment Roll. Copies given to all Board members and Chief for review. Questions were addressed and answered.
6. Fire Chief's Report:
  - a. No word from the plumber yet. As soon as estimate received will provide information to the board.
  - b. Brush truck has been serviced by Jones Ford - \$1320.00.
  - c. The Tender has been repaired by Terry Craig - \$103.00.
  - d. Everything else is going fine. No complaints. We are up about 50 calls. Not many calls that we can bill out.
7. Old Business: None

8. New Business: None
9. No Executive Session required.
10. Call to the Public: No public present.
11. Adjournment: The next regularly scheduled meeting will be held on **March 21, 2016** at 7:00 p.m. Steve made a motion to adjourn; seconded by Jack; meeting adjourned at 7:20 p.m.

Congress Fire District Governing Board

Secretary \_\_\_\_\_

Approved: \_\_\_\_\_