

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT
HELD August 15, 2022

A public meeting of the Congress Fire District was convened at 7:00 p.m. on August 15, 2022, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 7:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: James Sparks, Chairman of the Board - absent, Steve Holloman, Clerk of the Board, and Jane Summers, member, were present at the meeting. Also present were, Fire Chief Virgil Sutor and Secretary/Treasurer Kaitlyn Brinkley. Fire Fighters/EMT Ashley Hernandez, Brian Landaverde and Vince Rodriguez III.
3. Approval of Minutes: The minutes of the meeting of July 18, 2022 were reviewed. Jane made a motion to approve the minutes and Steve seconded the motion. All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of July 2022 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, County Treasurer Monthly Warrant Statement with Reconciliation, and County Treasurer Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Steve to approve the financial reports for the month of July 2022; Jane seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chief's Report:
7. Old Business: FY 22/23 Final FDAT calculations were viewed and discussed as our FDAT decreased \$1585.00.
8. New Business: The Engagement letter from Regier Carr & Monroe was viewed and discussed. Once signed it will be submitted and the Audit process will begin.
9. No Executive Session required.
10. Call to the Public. None
11. Adjournment: Next regular meeting is September 19, 2022 at 7:00 p.m. Motion was made by Steve that this meeting be adjourned; seconded by Jane; meeting adjourned at 7:20 p.m.

Congress Fire District Governing Board

Secretary _____
Approved: _____