

MINUTES OF MEETING  
OF THE CONGRESS FIRE DISTRICT  
HELD April 17, 2023

A public meeting of the Congress Fire District was convened at 7:00 p.m. on April 17, 2023, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to order at 7:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: Jim Sparks, Chairman of the Board & Steve Holloman, Clerk of the Board. Also present were, Secretary/Treasurer Kaitlyn Brinkley conferenced in and Reginald MacDonald.
3. Approval of Minutes: The minutes of the meeting of March 20, 2023 were reviewed. Jim made a motion to approve the minutes and Steve seconded the motion. All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of March 2023 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction list, County Treasurer Monthly Warrant Statement with Reconciliation, and County Treasurer Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Jim to approve the financial reports for the month of March 2023; Steve seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chiefs Report: None.
7. Old Business: The Tentative Budget for FY 23/24 was presented at the meeting, there were a few increases in regards to fuel and legal. The changes will be made and submitted to the county by May 12<sup>th</sup>, 2023.
8. New Business:
  - a. We received the FY 23/24 Securis Insurance Coverage Pool estimate which increased about \$12k from the current fiscal year. Jim made a motion to approve the Securis Insurance Annual Estimated Contribution, Steve seconded. All in Favor.
  - b. After the March board meeting, member Jane Summer resigned effective immediately. Mrs. Summers recommended Reginald MacDonald to fill her position as he has been sitting in, in our Board Meetings for the past year. Mr. MacDonald accepted and completed an Oath of Office. Jim made a motion to appoint Mr. MacDonald to fill the open position, Steve seconded. All in Favor. Mr. MacDonald is now a member of the Congress Fire Board and will complete trainings required.
9. Executive Session: None

10. Call to the Public. None

11. Adjournment: Next regular meeting: Monday May 15, 2023. Jim made a motion to adjourn the meeting: seconded by Steve; all in favor, meeting is adjourned at 7:28 p.m.

Congress Fire District Governing Board

Secretary \_\_\_\_\_

Approved: \_\_\_\_\_