

MINUTES OF MEETING
OF THE CONGRESS FIRE DISTRICT

HELD April 18, 2022

A public meeting of the Congress Fire District was convened at 7:00 p.m. on April 18, 2022, at the Congress Fire District Office. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to order at 7:03 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: Jim Sparks, Chairman of the Board & Steve Holloman, Clerk of the Board. Jane Summers, member. Also present were Fire Chief Virgil Suitor, Secretary/Treasurer Kaitlyn Brinkley conferenced in.
3. Approval of Minutes: The minutes of the meeting of March 21, 2022 were reviewed. Jane made a motion to approve the minutes and Steve seconded the motion. All in favor; minutes are approved.
4. Approval of Financial Reports: Financial reports for the month of March 2022 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction list, County Treasurer Monthly Warrant Statement with Reconciliation, and County Treasurer Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Steve to approve the financial reports for the month of March 2022; Jim seconded; all in favor; financial reports are approved.
5. Correspondence: None.
6. Fire Chiefs Report:
 - a. FC1 is currently in the shop at Jones Ford waiting to be worked on. The high-pressure oil pump is leaking which has been causing the issues. The cost of repair is around \$6,200-\$6,500 and will be paid out of the Equipment Fund.
 - b. Engine 1 will still sporadically have the Engine light come on but it is not consistent enough for it to run a code.
 - c. We have one FF out on a wildland assignment with Peoples Valley Fire, all his shifts have been covered.
7. Old Business:
 - a. The letter for the open board position that will notify the County that there will be an election November 8th, was signed and will be submitted this week.
 - b. We received an estimate on the FY 22/23 Securis rates which increases our total by about \$45,000. A formal coverage acceptance form will be sent once the final rate has been determined.
8. New Business: None

9. Executive Session: None

10. Call to the Public. None

11. Adjournment: Next regular meeting: Monday May 16, 2022. Steve made a motion to adjourn the meeting: seconded by Jim; all in favor, meeting is adjourned at 7:40 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____