

MINUTES OF MEETING AND THE ANNUAL BUDGET HEARING
OF THE CONGRESS FIRE DISTRICT

HELD June 26, 2023

A public meeting of the Congress Fire District was convened at 7:00 p.m. on June 26, 2023, at the Congress Fire District Office. The annual budget hearing was held in conjunction with the regular meeting. The following matters were discussed, considered and decided at the meeting:

1. Call to Order: Meeting was called to Order at 7:00 p.m.
2. Roll Call: The following members of the Board of the Congress Fire District were present at the meeting: Jim Sparks, Chairman of the Board. Steve Holloman, Clerk of the Board and Reggie MacDonald, Member of the Board conferenced in. Also present were Secretary/Treasurer Kaitlyn Brinkley, Firefighter/EMT Vince Rodriguez, Member of the public, Brandy.
3. The annual budget hearing, having been duly posted as required, was called to order. No members of the public were present to comment on the proposed 2023/2024 budget. The public hearing on the budget was closed.
4. Board proceeded with discussion on the budget, Jim made a motion to approve the FY 2023/2024 Budget, Reggie seconded; all in favor. Estimated FDAT figure from the Board of Supervisors was provided to Board members. The Budget Certification was signed in conjunction with the Adopted FY 2023/2024 Budget.
5. Approval of Minutes: The minutes of the meeting of May 15, 2023 were reviewed. Jim made a motion to approve the minutes and Steve seconded the motion. All in favor; minutes are approved.
6. Approval of Financial Reports: Financial reports for the month of May 2023 consisting of Balance Sheet, Cash Flow (Budget vs. Actual), Transaction List, County Treasurer Monthly Warrant Statement with Reconciliation, and County Treasurer Monthly Capital Reserve Statement with Reconciliation were reviewed. Motion was made by Jim to approve the financial reports for the month of May 2023; Steve seconded; all in favor; financial reports are approved.
7. Correspondence: A Finance/Purchasing known as First Government Lease company has sent emails along to the Chief for New Equipment. They would pay for the equipment outright and we would finance it through the company. This is something to consider for the future.
8. Fire Chief's Report:
 - a. ProComm gave us a quote for the handheld BK Wildland Radios which would be right around \$5k. This would not include the unit for the truck, those units can typically run around \$5-\$9k.

- b. The Power Hawk on Engine 2 is due to be upgraded, they informed us that they are discontinuing making parts for our model. What they can do is refurbish our current model which would be upgrading it. We will get an ETA on how long the refurbishment will take, this will call substantially less then replacing the whole tool brand new. Jim makes a motion to approve the Power Hawk upgrade, Reggie seconded. All in favor.

- 9. Old Business: Securis FY 2023/2024 Coverage Acceptance Form was signed on 6/12/2023 as it was due 6/15/2023. There was a slight increase for the upcoming FY, Steve made a motion to formally approve the FY 23/24 Securis Coverage Acceptance, Reggie seconded. All in Favor.

- 10. New Business: None

- 11. No Executive Session required.

- 12. No public comments.

- 13. Adjournment: Next regular meeting is July 17, 2023 at 7:00 p.m. Jim made a motion that this meeting be adjourned; seconded by Steve; meeting adjourned at 7:19 p.m.

Congress Fire District Governing Board

Secretary _____

Approved: _____